

Regional Community Advisory Council (CAC)

MINUTES

Date: Wed, April 24, 2013
Time: 2 p.m. – 4 p.m.
Location: Linn County Fairgrounds and Expo,
Address: 3700 Knox Butte Rd, Albany, Oregon

Council Representatives:

Benton: Joe Zaerr, Karen Stephenson, Michael Volpe, Richard McCain Sr., Rocío Muñoz;
Lincoln: Chandler Davis, Ellen Franklin, Michael Powell, Troy Hudson;
Linn: Catherine Skiens, Frank Moore, Kaire Downin, Lance Kropf, Lawrence Eby (CAC Chair);
Others on the Agenda: Rebekah Fowler, CAC Coordinator; Kelley Kaiser, IHN-CCO Chief Executive Officer
Absent: Zeth Owen, Kila Brown, Richard Sherlock, Sara Williams, Summer Vestal.

CALL TO ORDER

Larry Eby, Regional CAC Chair, called meeting to order at 2:10.

INTRODUCTIONS

Council Representatives introduced themselves.

REVIEW OF MINUTES

Council unanimously approved minutes from January 2013 meeting (Attachment) with no changes.

PUBLIC COMMENT

Members of the public who spoke (32 present): Loretta Gibson; Gary Lahman, Chris Foulke, Sara Ballini-Ross, Brandy Foster, Betty Johnson, Erin Sedalcek, Pat Krosher,

PRESENTATION

Kelley Kaiser, IHN-CCO Chief Executive Officer, provided a Transformation Plan Update (handout) and outlined the overall role of the CAC.

Hand out of Transformation Plan which will be on the website by Friday. .

Much of what Ms. Kaiser said is in the handout included here, but she emphasized the state's expectation for the CAC to use the research already available to them in the community, especially the CHIPs, not to do new research.

Ms. Kaiser pointed out Benchmark 4 of the transformation plan and said that this is the major task the

IHN-CCO has of the CAC, which is to deliver those reports in the required timeline.

Pointed to Transformation Amendment at the back of the hand-out and the goals there.

Representative Muñoz asked the due date. It's still one year from now for the first bench mark.

Ms. Kaiser talked about the local committees and their relationship to the regional CAC. The CAC needs to bring together one shared tri-county Community Health Improvement Plan (CHIP).

Representative Davis asked about the IHN-CCO Governing Board's decision to not be public. Ms. Kaiser talked about how Samaritan is primarily a private business and thus the meetings are not public.

Ms. Kaiser said that June 11, 2013, in Benton county, IHN-CCO will hold a public meeting. Members of the Governing Board will be available to answer questions.

PRESENTATION

Rebekah Fowler, CAC Coordinator, outlined the difference between a council and a committee and how that applies to the work of the CAC, primarily emphasizing that the work of the CAC will mostly occur outside the meeting. The meeting is a time to hear information, advise, and make recommendations. I

Dr. Fowler discussed her role and the work of the CAC, stating that the first task in her job is the same as the first task in their job, which is to build relationships and understand each other's roles so we can work together and to understand the scope of the work. Her first two weeks have been spent working to build relationships and begin to understand the scope of the work so she can support the CAC in their work.

Dr. Fowler is scheduling a training for next month for the CAC representatives with epidemiologist, Megan Lopez-Patton, who will talk about how to understand and read a Community Health Improvement Plan. Dr. Eby and Dr. Fowler will discuss whether that should be open to local advisory members, also.

Dr. Fowler said that CAC representatives were appointed based on their experience, which is an area of expertise, but that the CAC meetings are not a time to talk about those experiences. Also, we have to focus on the work we can do and are mandated to do. If there are special projects representatives would like to do, they can form outside groups to work on that. Our work is to advise the IHN-CCO and support them in meeting their goals.

PRESENTATION

Rebekah Fowler presented a beginning timeline of general work plan deadlines for publishing a report on the progress of the shared Community Health Improvement Plan (CHIP). (Handout)

Dr. Fowler gave an overview of the general deadlines for the CAC's shared Tri-county CHIP; due July 1, 2014. At this time, we need to turn over the CAC recommendations to the Governing Board by mid-February, 2014.

DISCUSSION/DECISION

Larry Eby facilitated a charter discussion; council discussed the changes and how to proceed. A typo where the CCO was referred to as a Community Care Organization. This is a typo to be changed to Coordinated rather than Community.

- A. Change section to: Removal by Governing Board: The IHN-CCO Governing Board may remove a Chair upon the recommendation of the Regional Community Advisory Council. Unanimously approved.
 - B. Addition of Ex Officio language to Executive Committee. Unanimously approved.
 - C. The glossary terms in yellow will be defined by a subcommittee. Follow-up to occur via email.
 - D. **Motion to approve the Charter**, version 7, with the changes above, unanimously approved.
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ADJOURN MEETING

Dr. Eby adjourned meeting at 4:05

Training to be scheduled for May

Next meeting to be scheduled for June by Doodle poll. Frank suggests Thursdays work best for Bill Bouska, OHA Innovator Agent.

Minutes approved by CAC June 10, 2013