

IHN-CCO Community Advisory Council Chair Election

To: IHN-CCO Community Advisory Council
From: Rebekah Fowler, CAC Coordinator
Date: October 23, 2018
Re: Chair election, Paper vote to be held Nov 5th

Memo

September 21, on behalf of CAC Chair, Ellen Franklin, I sent the CAC an email asking for nominations to the CAC's Chair position to be submitted by October 1. The term begins January 1, 2019 and ends December 31, 2021. This person must already be appointed to the CAC. Current CAC Vice-chair, Tyra Jansson, has accepted the nomination. There are no other nominees.

According to the Charter, the duties of the Chair are:

- a. The CAC Chair convenes and presides over CAC meetings and performs other duties as necessary for the proper functioning of the CAC.
- b. The CAC Chair represents the CAC as a member of the IHN-CCO Board of Directors. The Chair will make time to be available to talk with CAC Representatives about their ideas and concerns.
- c. The Chair will serve for a three-year term and will, unless it's a conflict of interest, oversee the nomination of candidates and election of the succeeding Chair of the CAC in a timely manner.
- d. The Chair will develop the agenda for all CAC meetings in collaboration with the CAC Coordinator and IHN-CCO staff.
- e. The Chair will meet periodically with the CAC Coordinator and/or IHN-CCO staff to discuss emerging issues, potential problems and opportunities, the status of ongoing projects and reports, and to develop short-term and long-term plans for possible CAC projects and activities.
- f. The Chair will oversee and maintain communication with the three CAC Liaisons of the Local Advisory Committees and, as an *ex officio member*, will attend Local Advisory Committees meetings in the other two counties, as time allows.
- g. The Chair will maintain liaison with outside organizations and public agencies, as needed, to keep informed of activities of potential interest to the CAC. The Chair may request assistance in this responsibility from the CAC Coordinator, the Vice-chair, the currently serving "Past Chair" and/or CAC Representatives.

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Tyra Jansson's statement of interest:

As the current IHN-CCO Community Advisory Council (CAC) Vice-chair and the Benton Local Advisory Committee Chair, my interest in becoming the CAC Chair is rooted in wanting to increase the support I provide for this dedicated and passionate group and the work that we do to improve the health of our fellow community members. Most recently, I served as a member of the CAC's Community Health Improvement Plan Workgroup.

Some of the skills I bring to the position are:

- Meeting facilitation
- Active listening
- Project management
- Trouble-shooting
- Strategic planning

I am interested in hearing about people's experiences with their health insurance and health care, and I can facilitate the effective communication of that input to IHN-CCO. I am accessible to both regional representatives and local advisory committee members and have already attended the three local advisory committees at various times. As CAC Chair, I would revisit each of the local committees in order to maintain our strong regional relationships and to stay informed of issues that may surface in one or more of our counties.

Thank you for your consideration. I would welcome the chance to further support the wonderful work of the CAC and its Local Advisory Committees, and I am confident my skills and experience will help us move that work forward.